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The Government  
Sadiq College Women  
University Bahawalpur Pakistan

**JOINING REPORT**

No. \_\_\_\_\_

Date. \_\_\_\_\_

|                              |             |  |    |  |
|------------------------------|-------------|--|----|--|
| I hereby report for duty as: | Designation |  | On |  |
|------------------------------|-------------|--|----|--|

FN  AN in Pursuance of Letter No. \_\_\_\_\_ Dated. \_\_\_\_\_

ON AVAILAING LEAVE

After Availing \_\_\_\_\_ days of leave from \_\_\_\_\_ to \_\_\_\_\_

I hereby report you for Duty on \_\_\_\_\_  FN  AN as checked below

|   |   |
|---|---|
| 1. <input type="checkbox"/> Disability Leave                  | 6. <input type="checkbox"/> Leave with Half Pay |
| 2. <input type="checkbox"/> Extraordinary Leave (without pay) | 7. <input type="checkbox"/> Maternity Leave     |
| 3. <input type="checkbox"/> Leave Ex-Pakistan                 | 8. <input type="checkbox"/> Quarantine Leave    |
| 4. <input type="checkbox"/> Leave Not Due                     | 9. <input type="checkbox"/> Special Leave       |
| 5. <input type="checkbox"/> Leave with Full Pay               | 10. <input type="checkbox"/> Study Leave        |

Name. \_\_\_\_\_ Designation. \_\_\_\_\_

Department. \_\_\_\_\_ Signature. \_\_\_\_\_

**Chairperson / Head of Department:**  Forward  Withheld

Remarks: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Dean Concerned:**  Forward  Withheld

Remarks: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Registrar:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Seen

**Competent Authority:** \_\_\_\_\_

Remarks if any: \_\_\_\_\_

Signature: \_\_\_\_\_ Dated: \_\_\_\_\_