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The Government
Sadiq College Women
University Bahawalpur Pakistan

TENDER NOTICE # 14/2023-24

Sealed Tenders are invited from the GST & Income Tax registered Firms/Distributors/Dealers/Suppliers for the Govt. Sadiq College Women University Bahawalpur as per detail given below for the Financial Year (2023-24) which may reach the office of the under-signed on or before **24-06-2024 (Monday)** till **10:00 A.M.** and the opening of the bid(s) will be at the same day at **10:30 A.M.** in the presence of the representative of the competitive firms in the office of Chairperson Purchase Committee. Rates should be quoted on FOR basis.

Sr. #	Category/Item Name	Estimated Cost (Rupee)	5% Security on Estimated Cost (Rs.)
A	CHEMICALS AND APPARATUS (Specifications/Quantity/detail of items are in bidding document)	=2,292,299/-	114,615/-

1. Sealed tenders/bids shall be accepted only against on tender document to be collected from office on payment of Rs.1000/- through Call Deposit/Challan as tender fee (Non-Refundable) OR can be downloaded from the GSCWU website www.gscwu.edu.pk or PPRA website www.ppra.punjab.gov.pk.
2. Bidding Document, in the English language, can be purchased by the interested Bidders on the submission of a written application to the addressee below.
3. (a) Security amount must be deposited equal to 5% of the estimated price of the tender in form "Call Deposit Receipt" in favor of Treasurer, GSCWU as earnest money which will be refunded to the un-successful parties. The CDR will be detained of the successful parties till the completion of the contract.
(b) The payment of the bill will be made after the verification and inspection of the material through the crossed cheque after deducting **5% performance security** from the total value of the bill for 06 (Six) Month which will be released after the verification of end user.
4. Late offers will not be considered. Cutting/overwriting is not allowed.
5. Single stage/two envelops bidding procedure will be adopted as per PPRA Rules 38-2(a). The envelope shall be marked as "TECHNICAL PROPOSAL & FINANCIAL PROPOSAL" in legible letters. The financial proposal of the bids found technically non-responsive shall be returned unopened and shall be returned on the expiry of grievance period or the decision of the complaint, if any, filed by the non-responsive bidder, whichever is later.
6. Conditional bids may be liable for rejection. Offers with incomplete documentation will be rejected.
7. The bidders will attach their respective copies of NTN, sales tax registration certificate, and copy of valid NIC and copy of CDR in technical bid. Copy of paid professional tax also be provided. Taxes will be applicable as per Govt. Rules and Regulations.
8. Sealed tenders duly completed in all respect must reach the undersigned by courier service/by hand during office hours 08:30 A.M. to 04:30 P.M. except Saturday and Sunday till the closing date and time as mentioned above.
9. The GSCWU reserves the right to cancel/reject all tenders/bids at any time prior to the acceptance of bid or proposal in accordance with rule 35 of Punjab Procurement Rules, 2014. However, the procuring agency shall upon request communicate to any bidder, the grounds for its rejection of all bids proposals, but shall not be required to justify those grounds.
10. The Procuring Agency will not be responsible for any cost or expense incurred by bidders in connection with the preparation or delivery of Bids. In case of closed/forced holidays, tender opening time/date will be considered as the next working day.
11. All terms and conditions given in bidding documents will be applicable.

Rakeez Ashraf 29/05/2024
Treasurer



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TENDER DOCUMENT

FOR PROCURMENT OF PRINTING OF CHEMICALS AND APPARATUS
FOR FINANCIAL YEAR 2023-24



The Govt. Sadiq College Women University Bahawalpur

Note: Please read carefully this Tender document and sign & stamp each page.

**DEATIL OF CHEMICALS AND APPARATUS LAB ITEMS****Annex(A) CHEMICALS AND APPARATUS REQUIRED IN BOTANY DEPARTMENT**

Sr.No	Items	Company/Brand	Quantity
1	Ethanol	Sigma/Equivalent	12.5L
2	Fast Green	Sigma/Equivalent	5G
3	Safrinine	Sigma/Equivalent	25G
4	Xylene	Sigma/Equivalent	2.5L
5	dpx mounting medium	Sigma/Equivalent	500ml
6	Sulphuric Acid	Sigma/Equivalent	2.5L
7	Hydrogen peroxide	Sigma/Equivalent	3L
8	Sodium Chloride	Sigma/Equivalent	3Kg
9	Nickel Nitrate	Sigma/Equivalent	1500g
10	Cadmium Sulphate	Sigma/Equivalent	500G
11	Pyridine	Sigma/Equivalent	1 L
12	Folin phenol reagent	Sigma/Equivalent	500ml
13	Sulfosalicylic acid	Sigma/Equivalent	500g
14	Ortho-phosphoric acid	Sigma/Equivalent	1L
15	Methionine	Sigma/Equivalent	25G
16	NBT (Nitro blue tetrazolium)	Sigma/Equivalent	1g
17	Riboflavin	Sigma/Equivalent	25g
18	Guaiaacol	Sigma/Equivalent	100ml
19	Acetone	Sigma/Equivalent	5L
20	Ascorbic acid	Sigma/Equivalent	300g
21	Tween 20	Sigma/Equivalent	1L
22	Anthrone	Sigma/Equivalent	25g
23	Glacial acetic acid	Sigma/Equivalent	2.5 L
24	Cover Slips	China/Equivalent	20 Packs

Annex (B) CHEMICALS AND APPARATUS REQUIRED IN CHEMISTRY DEPARTMENT

Sr.No	Chemicals list of Chemistry	Company/Brand	Quantity
1.	Lanthanum nitrate	Macklin/Sigma/ Equivalent	100g
2.	Nafion perfluorinated resin solution	Macklin/Sigma/ Equivalent	1 ml
3.	Alumina oxide	Macklin/Sigma	600g
4.	Poly(vinylidene) fluoride	Macklin/Sigma/ Equivalent	100g
5.	Sodium sulfate	Macklin/Sigma	500g
6.	N-merhyl-2-pyrrolidone	Macklin/Sigma/ Equivalent	100ml
7.	Carboxymethyl cellulose	Macklin/Sigma	25g
8.	Neodymium nitrate	Macklin/Sigma/ Equivalent	25g
9.	Titanium chloride	Macklin/Sigma	500g
10.	Ethylene diamine	Macklin/Sigma/ Equivalent	1Liter
11.	2-aminopyridine	Macklin/Equivalent	25g
12.	Propionitrile	Macklin/Equivalent	100ml
13.	Bromo dimethyl sulfonium bromide (BDMS)	Macklin/Equivalent	1g
14.	Terephthalaldehyde	Macklin/Equivalent	100g
15.	3-Formylchromone	Macklin/Equivalent	10g
16.	Indole-3-carboxaldehyde	Macklin/Equivalent	100g
17.	Carbohydrazide	Macklin/Equivalent	100g
18.	Nicotinic hydrazide	Macklin/Equivalent	50g
19.	9-Ethyl-3-carbazolecarboxaldehyde	Macklin/Equivalent	10g
20.	3-(4-Isopropylphenyl) isobutyraldehyde	Macklin/Equivalent	25mL
21.	Chloroacetic acid	Macklin/Equivalent	1kg



22.	Benzo[b]thiophene-2-carboxaldehyde	Macklin/Equivalent	10g
23.	Pb(IV)O ₂	Macklin/Equivalent	50g
24.	1-adamantanecarbonyl chloride	Macklin/Equivalent	10g
25.	Ethanol	Macklin/Sigma	10 L
26.	DPPH	Macklin/Sigma/Equivalent	1g
27.	Ammonium acetate	Sigma Aldrich/Equivalent	50gm
28.	Polyvinyl pyrrolidone	Sigma Aldrich/Equivalent	100gm
29.	Cerium (III) nitrate hexahydrate	Sigma Aldrich/Equivalent	25gm
30.	Furfural 99%	Sigma Aldrich/Equivalent	100ml
31.	Dimethyl Glyoxime (DMG) 98%	Sigma Aldrich/Equivalent	5gm
32.	1, 10 anhydrous Phenanthroline 99%	Sigma Aldrich/Equivalent	25gm
33.	Terephthalic acid 99%	Sigma Aldrich/Equivalent	25gm
34.	salicylaldehyde 99%	Sigma Aldrich/Equivalent	25ml
35.	Sodium Borohydride (NaBH ₄)	Sigma Aldrich/Equivalent	5gm
36.	hydrogen peroxide(H ₂ O ₂)	Sigma Aldrich/Equivalent	250ml
37.	tetracycline hydrochloride	Sigma Aldrich/Equivalent	5gm
38.	nickel chloride	Sigma Aldrich/Equivalent	100gm
39.	Ammonium Persulphate	Macklin/Sigma/Equivalent	1Kg
40.	DMSO	Macklin/Sigma/Equivalent	2L
41.	Pb(NO ₃) ₂	Macklin/Sigma/Equivalent	1Kg
42.	DMF	Macklin/Sigma/Equivalent	5L
43.	N- methyl-2-pyrrolidinone	Macklin/Sigma/Equivalent	2.5L
44.	Poly vinyl difluoride	Macklin/Sigma/Equivalent	100g
45.	KOH	Macklin/Sigma/Equivalent	1Kg
46.	Hexa methylene tetramine	Macklin/Sigma/Equivalent	500ml
47.	Nickle foam A4 size sheet	Macklin/Sigma/Equivalent	4 sheets
48.	TiO ₂	Macklin/Sigma/Equivalent	500g
49.	Titanium isopropoxide	Macklin/Sigma/Equivalent	500mL
50.	Sodium dodecyl sulphate	Macklin/Sigma/Equivalent	500g
51.	Trimesic acid	Sigma Aldrich/Equivalent	50g
52.	Titanium III chloride	Sigma Aldrich/Equivalent	100ml
53.	Rhodamine B	Sigma Aldrich/Equivalent	25g
54.	Cadmium II nitrate	Sigma Aldrich/Equivalent	250g
55.	Potassium dichromate	Sigma Aldrich/Equivalent	500g
56.	Trypan Blue	Sigma Aldrich/Equivalent	25g
57.	Methanol	Sigma Aldrich/Equivalent	10L
58.	Silver nitrate	Sigma Aldrich/Equivalent	25g
59.	Titanium(IV)oxidenanoparticles	Sigma Aldrich/Equivalent	25g
60.	Tween80	Sigma Aldrich/Equivalent	500ml
61.	Gold chloride	Sigma Aldrich/Equivalent	1g
62.	Ammonium metavanadate (NH ₄ VO ₃)	Sigma Aldrich/Equivalent	100 g
63.	Trisodium citrate dihydrate	Sigma Aldrich/Equivalent	500g
64.	Hexa-methylene tetramine	Sigma Aldrich/Equivalent	500g
65.	Gadolinium nitrate hexahydrate 99%	Macklin/Equivalent	50g
66.	Neodymium(III) Nitrate hexahydrate (99.99% metals basis)	Macklin/Equivalent	25g
67.	<i>Samarium(III)nitratehexahydrate, 99.99%</i>	Macklin/Equivalent	25g
68.	<i>Ytterbium(III) nitrate hexhydrate (99.999%)</i>	Macklin/Equivalent	100g
69.	Holmium nitrate pentahydrate (99.9)	Macklin/Equivalent	50g
70.	Phenyl hydrazine hydrochloride	Sigma/Macklin/Equivalent	10g
71.	Cerium Oxide	Sigma/Macklin/Equivalent	5 g
72.	Tetraethyl Orthosilicate (TEOS)	Sigma/Macklin/Equivalent	500ml
73.	Tetramethylammonium Hydroxide (TMAOH)	Sigma/Macklin/Equivalent	100 ml
74.	Lanthanum Nitrate Hexahydrate	Sigma/Macklin/Equivalent	5g



75.	1-Ethyl-3-(3-dimethylaminopropyl) carbodiimide (EDC)	Sigma/Macklin/Equivalent	1g
76.	2-hydroxy,1-naphthaldehyde	Sigma/Macklin/Equivalent	25g
77.	Petroleum Ether 40-60	Sigma Aldrich/Equivalent	5 litre
78.	Autoclave 100mL. operating temperature 200-260 C; working pressure: 3MPa (gauge); heating cooling rate: 5C/min. The hydrothermal reactor is made of standard stainless steel 304, features high quality PTFE chamber.	China/Equivalent	01
79.	Autoclave 250mL. operating temperature 200-260 C; working pressure: 3MPa (gauge); heating cooling rate: 5C/min. The hydrothermal reactor is made of standard stainless steel 304, features high quality PTFE chamber.	China/Equivalent	02

ANNEX (C) LIST OF CHEMICALS AND APPARATUS REQUIRED IN PHYSICS DEPARTMENT

Sr.No	Chemicals list of Physics	Company /Brand	Quantity
1	Iron Nitrate	Sigma Aldrich /Equivalent	1kg
2	Citric acid	Sigma Aldrich /Equivalent	500gm
3	Zinc nitrate	Sigma Aldrich /Equivalent	500gm
4	Erbium nitrate	Sigma Aldrich /Equivalent	25gm
5	Manganese nitrate	Sigma Aldrich /Equivalent	100gm
6	Magnesium Nitrate	Sigma Aldrich /Equivalent	500gm
7	Lead Nitrate	Sigma Aldrich /Equivalent	500gm
8	Lithium Nitrate	Sigma Aldrich /Equivalent	250gm
9	Melamine C ₃ H ₆ N ₆ 99%	Sigma Aldrich /Equivalent	150.00 g
10	Aluminum nitrate Al(NO ₃) ₃ .9H ₂ O 99.98 %	Sigma Aldrich /Equivalent	100.00 g
11	Ethanol C ₂ H ₅ OH >99%	Merk/Equivalent	1 liter
12	Nitric acid HNO ₃	Merk 99%/Equivalent	500 ml
13	MICROCENTRIFUGE MACHINE DIGITAL	1-High-speed Micro Centrifuge Max. R.P.M. 16000 and r.c.f 16600 2-Heavy duty plastic injection moulded body. 3-Stainless Steel protection bowl. 4-Fitted with well balance universal motor having long life with imported carbons. 5-2 lines of 16 characterS LCD display of r.p.m., R.c.f. timer 0-59 minutes Display of set and run time 6-Digital timer which can be set from 0-99 minutes in interval of 1 minute. 7-Programmable Speed Regulator from 2000 to 16000 in variation of 100 rpm 8-Last test parameter recall and displays automatically on LCD Accessories: Rotor Head to accommodate 12 eppendorf Micro Centrifuge Tubes with cover of 1.5ml/2ml (12 x 1.5/2ml) Reduction adapters for 0.2/0.5ml eppendorf (Micro Centrifuge Tubes). Head Puller, Spanner. Inst. Manual, Cord & plug to work on 220 volts 50Hz A.C Dimension of Machine: L = 290mm, W = 270mm. H = 240mm Special Features: Microprocessor	1



		based Motor remains cool even after running full time Motor fitted on antivibration springs supported with rubber covering from inside and outside. Low sound, very stable. /Equivalent	
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ANNEX (D) LIST OF CHEMICALS AND APPARATUS REQUIRED IN ZOOLOGY DEPARTMENT

Sr.No	Chemicals list of Zoology	Company / Brand	Quantity
1.	Triton x 100	UK/USA/Germany/Equivalent	1 Liter
2.	NaCl	UK/USA/Germany/Equivalent	2 kg
3.	Boric Acid	UK/USA/Germany/Equivalent	1000 gm
4.	DNA Ladder	UK/USA/Germany/Equivalent	500 u x 3
5.	Luria Broth(LB)agar	UK/USA/Germany/Equivalent	750 gm
6.	PCR KIT	UK/USA/Germany/Equivalent	50 Rxn x 5 250= Rxn
7.	Master Mix 200RNX	UK/USA/Germany/Equivalent	200 Rxn x 4 =800 Rxn
8.	RNase	UK/USA/Germany/Equivalent	100 ul
9.	Deionized Water	UK/USA/Germany/Equivalent	1.5 Liter
10.	Ethopropaine	UK/USA/Germany/Equivalent	25g
11.	2-Nitrobenzoic acid	UK/USA/Germany/Equivalent	10g
12.	Nitroblue tetrazilium	UK/USA/Germany/Equivalent	1g
13.	Pyroglyol	UK/USA/Germany/Equivalent	10g
14.	Isopropanol	UK/USA/Germany/Equivalent	2.5litre
15.	Proteinase K	UK/USA/Germany/Equivalent	5ml
16.	Tetramethoxy	UK/USA/Germany/Equivalent	5g
17.	4- aminoantipyrene	UK/USA/Germany/Equivalent	5g
18.	Glucose oxidase	UK/USA/Germany/Equivalent	100mg
19.	Peroxidase	UK/USA/Germany/Equivalent	100mg
20.	Phenol	UK/USA/Germany/Equivalent	1kg
21.	L- Methionine	UK/USA/Germany/Equivalent	25g
22.	Triton X-100	UK/USA/Germany/Equivalent	1000ml
23.	Riboflavin	UK/USA/Germany/Equivalent	5g
24.	Trichloro acetic acid	UK/USA/Germany/Equivalent	500g
25.	DEPPD	UK/USA/Germany/Equivalent	1g
26.	Tris base	UK/USA/Germany/Equivalent	1500g
27.	Bromophenol blue indicator	UK/USA/Germany/Equivalent	250gm
28.	Primer 65 Base	UK/USA/Germany/Equivalent	4 Set
29.	Xylene	UK/USA/Germany/Equivalent	500 ml
30.	Glycerol	UK/USA/Germany/Equivalent	500 ml



31.	EDTA	UK/USA/Germany/Equivalent	1kg
32.	potassium chloroplatinate,	UK/USA/Germany/Equivalent	200mg
33.	cobaltous chloride,	UK/USA/Germany/Equivalent	100gm
34.	Potassium hydrogen phthalate solution 0.05N	UK/USA/Germany/Equivalent	500gm
35.	Standard sodium hydroxide titrant	UK/USA/Germany/Equivalent	500gm
36.	Hydrogen peroxide, 30%	UK/USA/Germany/Equivalent	500u
37.	Bromphenol blue indicator solution, pH 3.7	UK/USA/Germany/Equivalent	500gm
38.	Metacresol purple indicator solution, pH 8.3	UK/USA/Germany/Equivalent	50Rxn
39.	Bromcresol green indicator solution	UK/USA/Germany/Equivalent	set
40	Mixed bromcresol green-methyl red indicator solution	UK/USA/Germany/Equivalent	300ml
41	ammonium chloride	UK/USA/Germany/Equivalent	Kg
42	Eriochrome Black T	UK/USA/Germany/Equivalent	25gm
43	anhydrous CaCO ₃	UK/USA/Germany/Equivalent	250gm
44	Ammonia kit	UK/USA/Germany/Equivalent	Each
45	Probiotics napro	UK/USA/Germany/Equivalent	50gm
46	Taq DNA Polymerase+ buffer +MgCl ₂	Solis/Equivalent	5x1000units
47	DNA ladder(50 bp)	Macrogen/Equivalent	2 vials
48	dNTPs	Solis/Equivalent	3 ml
49	Pcr water	Gibco/Equivalent	500ml
50	Primers	Macrogen/Equivalent	220x135
51	Endometrial pipettes	Honodmed/Equivalent	2 pack



S.N.	Bid Data Sheet
1.	Name of Procuring Agency:[<i>The Govt Sadiq College Women University Bwp</i>] Period for delivery of goods: [within 90 days or the time period given by the bidder in its Technical Bid]
2.	<u>FINANCIAL YEAR FOR THE OPERATIONS OF THE PROCURING AGENCY: FY: 2023-24</u> <u>Payment:</u> From University Funds (own sources)
Bidding Documents	
4.	The address for clarification of Bidding Documents is [The Treasurer, The Govt. Sadiq College Women University, Bahawalpur Phone No: 062-2284809, Email: purchase@gscwu.edu.pk]
5.	The contractor shall sign and stamp each and every page of the bidding document and will attach it in Technical Bid.
Bid Price, Currency, Language and Country of Origin	
6.	The price quoted shall be in Pakistan Rupee (PKR) The price shall be quoted on FOR basis inclusive all taxes. The price shall be fixed.
7.	Country of Origin: mentioned with specifications (ie local /Pakistan or Equivalent)
Preparation and Submission of Bids	
8.	The firm shall be responsible for 01 (One) Year warranty period after the Successful / whole Delivery.
9.	Bid shall be submitted to: [<i>Convener Scientific Material Purchase Committee</i>] “Office of the Purchase, The Govt Sadiq College Women University, Bahawalpur”
10.	The deadline for Bid submission is a) Day: Monday b) Date:[24-06-2024] c) Time: [10:00 AM]
11.	Bid Opening: 12-06-2024 @ 10:30 AM, in the Office of the Purchase.
12.	Amount of Performance Guarantee is: 5% (Five percent) of the contract price. (<i>Contract amount is usually the Bid price of lowest evaluated Bidder against which a contract is awarded</i>)
13.	Estimated Price is: Rs2,292,299/- Amount of Bid security is: Rs114,615/- (fixed amount)
Opening and Evaluation of Bids	
14.	The Bid opening shall take place at: Purchase Office, The Govt. Sadiq College Women University Bwp Time : [10:30 AM]
Bid Evaluation Criteria	
15.	Criteria to Bid evaluation. The Technical bid(s) will be evaluated at the first stage by the <i>Convener Scientific Material Purchase Committee</i> on the basis of the Mandatory requirement and terms and conditions of the bidding document The evaluated bids shall be forwarded to the concerned Technical Evaluation Committee which will evaluate the Technical Bids on the basis of the specified specifications and Tender document. The Technical evaluation report will be uploaded at PPRA and university website. The contractor(s) will also intimate regarding its technical qualification and disqualification. The financial bid(s) shall be opened of the technically qualified bidder(s) and Bid Evaluation Report shall be uploaded at PPRA website and university website as well. After the expiry of Bid Evaluation Report (10 days duration), the work order will be issued to the contractor, in case if the grievance is not filed by any aggrieved contractor/bidder.



Evaluation Criteria is as under:-

REQUIREMENTS FOR EVALUATION

Category	Documents		Points
Requirements	1	Tender Fee/CDR (Rs.1000/-) (to be attached original in Technical Bid)	10
	2	CDR Copy of Security Fee 05% (to be attached with Technical Bid)	5
	3	Tender Document Signed & Stamped	5
	4	Valid CNIC (to be attached with Technical Bid)	5
	5	NTN (Active) / STRN (Active)	10
	6	At least one Work order of Chemical and Apparatus shall (to be Attached with Technical Bid)	10
	7	Financial Offer (Sealed Envelope)	5
	8	Technical Proposal on Company Letter Head	5
	9	Submission of undertaking (Annex- A)	10
	10	Submission Annex-B)	10
	11	Annex –C at Stamp paper in favor of GSCWU BWP (Rs.100) (to be attached in Technical Bid)	10
	12	Professional Tax Payer Certificate	5
	13	Performance Guarantee from on Letter Pad	10

*minimum 70% marks shall be considered for technical evaluation of bid

Based on conditions listed in this document, applicants not qualifying the mandatory requirements and less than 70% points (70 marks) shall be considered as non-responsive bidder. Similarly, the applicants scoring 70% or more points (in technical evaluation) shall be considered as responsive bidder and the lowest evaluated bidder in financial proposal of technically qualified firm shall be awarded the contract to the lowest evaluated bidder.



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(Annex-A)

CERTIFICATE

(ON ORIGINAL LETTER PAD OF THE FIRM DULY SIGNED & STAMPED)

(To be attached in Technical Bid)

1. We do hereby affirm that we have read carefully the terms and conditions of tender documents for the purchase of items. We shall abide by all the terms and conditions/Instructions, rules and regulations of Government & GSCWU, Bahawalpur which are and to be applicable.
2. Our firm is not black listed on any ground by any Government (Federal/Provincial/District), on account of submission of false statement and failure to abide by the terms and conditions. In case of false statement, GSCWU may take legal action against contractor.
3. Certified that the prices quoted are not more than the prices charged from any other Government/Purchasing agencies. If prices are found higher or in case of any discrepancy, the bidder hereby undertakes to refund the price charged in excess.
4. Certified that the prices quoted by our firm are inclusive of all taxes and charges of transportation/handling/delivery etc. and no extra charges will be claimed.
5. Certified that the stock is available of the quoted items in the bid and firm is bound to supply in the prescribed period.
6. Certified that the firm will be responsible for the free replacement of items on his own expenses, if the same is found substandard and or at variance with the specifications given in the tender during warranty period

1	Name of Firm	
2	Address	
3	Income Tax No.	
4	Sales Tax No.	
5	Name of bidder	
6	CNIC No.	
7	Signature of bidder	
8	Company/Firm Stamp	
9	Registration Year	
10	Year of paid professional tax	
11	Contact #	
12	E-mail	

(ON ORIGINAL LETTER PAD OF THE FIRM DULY SIGNED & STAMPED) (Annex-B)



(To be attached in Technical Bid)

Price Reasonability Certificate

(On letter pad of the firm duly signed & stamped)

I M/S ----- do solemnly declare that "the prices quoted to The Govt. Sadiq College Women University, Bahawalpur are not more than the prices charged from any other Government/Purchasing agencies. If prices are found higher or in case of any discrepancy, the bidder hereby undertakes to refund the price charged in excess".

Certificate of Availability of Stock Quoted

(On letter pad of the firm duly signed & stamped)

I M/S-----do solemnly declare that "the stock is available of the quoted items in the bid and firm is bound to supply in the prescribed period"

Certificate of Physical Features of Quoted Items

(On letter pad of the firm duly signed & stamped)

I M/S ----- do solemnly declare that "the physical features of quoted products/ items mentioned in the Technical Bid are same as in Financial Bid and Firm is bound to supply without change" and shall provide on-site back-up support during warranty period.

Certificate of Inclusion of all Taxes and Others

(On letter pad of the firm duly signed & stamped)

I M/S -----do solemnly declare that "the prices quoted by our firm are inclusive of all taxes and charges of transportation/handling/fixing/ Delivery etc and no extra charges will be claimed.

Certificate of Free Replacement of Items

(On letter pad of the firm duly signed & stamped)

I M/S -----do solemnly declare that "the firm will be responsible for the free replacement of items on his own expenses, if the same is found substandard and or at variance with the specifications given in the tender during warranty period".

Certificate of Non-concealment of Information

(On letter pad of the firm duly signed & stamped)

I M/S -----do solemnly declare that "the information furnished herein and as per the document submitted is true and correct and nothing has been concealed or tempered with. I have gone through all the conditions of tender and is liable to any punitive action for furnishing false information/document".



Bid Form

*[To be signed & stamped by the Service Provider/contractor and reproduced on the letter head. To be attached with the **Financial Bid**, in case of Single Stage Two Envelope Procedure at its original Letter pad*

Date: _____

To:

The Treasurer, GSCWU Bwp

Having examined the Bidding documents, the receipt of which is hereby duly acknowledged, we, the undersigned, in conformity with the said Bidding documents for the sum of *[total Bid amount in words and figures _____]* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, specified in the Schedule of Requirements.

If our Bid is accepted, we will obtain /DD in a sum equivalent to 5% percent of the Contract Price for the due performance of the Contract, in the form prescribed by the Procuring Agency.

We agree to a Bid by this Bid for a period of 180 days from the date fixed to Bid opening, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed (*if required*), this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

**Name of Contractor/Firm
Stamp**



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Affidavit

(Annex-C)

*[To be printed on PKR 100 Stamp Paper in favor of Treasurer GSCWU Bwp. To be attached with
Technical Bid]*

Name: _____ (Applicant)

I, the undersigned, do hereby certify that all the statements made in the Bidding document and in the supporting documents are true, correct and valid to the best of my knowledge and belief and may be verified by employer if the Employer, at any time, deems it necessary.

The undersigned hereby authorize and request the bank, person, company or corporation to furnish any additional information requested by the [GSCWU, Bwp] of the Punjab deemed necessary to verify this statement regarding my (our) competence and general reputation.

The undersigned understands and agrees that further qualifying information may be requested and agrees to furnish any such information at the request of the [GSCWU, Bwp]. The undersigned further affirms on behalf of the firm that:

- (i) The firm has not been blacklisted by any Department.
- (ii) The documents/photocopies provided with Bid are authentic. In case, any fake/bogus document was found at any stage, the firm shall be blacklisted as per Law/ Rules.
- (iii) Affidavit for correctness of information.
- (iv) Contractor/firm is not blacklisted or subject to any pending litigation with any Government or Public Department

[Name of the Contractor/ Bidder/ Service Provider] undertakes to treat all information provided as confidential.

Signed by an authorized Officer of the company

Title of Officer: _____

Name of Company: _____

Date: _____



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Performance Guarantee Form

*[To be signed & stamped by the Bidder and reproduced on the letter head. To be attached with
Technical Bid]*

To,
Treasurer, GSCWU, Bwp

WHEREAS (Name of the Contractor/ Service Provider)
_____ hereinafter called "the Contractor" has undertaken, in
pursuance of "INVITATION TO BID FOR THE "PROVISION OF
_____ " procurement of the following:

1. [*Please insert details*_____].

(Here in after called "the Contract").

AND WHEREAS it has been stipulated by you in the Contract that the Contractor shall furnish you with a bank guarantee by a scheduled bank/DD for the sum specified therein as security for compliance with the Contractor's performance obligations in accordance with the Contract;

AND WHEREAS we have agreed to give the Contractor a Guarantee;

THEREFORE WE hereby affirm that we are Guarantor and responsible to you, on behalf of the Contractor, up to a total of _____ (Amount of the guarantee/DD in words in favor of GSCWU BWP and figures), and we undertake to pay you, upon your first written demand declaring the Contractor to be in default under the Contract, and without cavil or argument, any sum or sums as specified by you, within the limits of _____ (Amount of Guarantee/DD) as aforesaid without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

[NAME OF GUARANTOR]

Signature _____

Name _____

Title _____

Address _____

Seal _____

Date _____



Technical Bid Form*

[To be signed & stamped by the Bidder and reproduced on the letter head. To be attached with Technical Bid]

Sr. No.	Item name	Specifications Dimensions Unit	Country of origin	Quantity	Make & Model

*the contractor may provide information at this "Technical Bid Form" on its original letterpad.

Stamp & Signature of Bidder _____



Financial Bid Form

[To be signed & stamped by the Bidder and reproduced on the original letter head. To be attached with Financial Bid]

Sr. No.	Item name	Country of Origin	Brand name, make	Unit price (inclusive of all taxes & duties etc.)	Quantity	Total price (inclusive of all taxes & duties etc.)
Total price in figures (Rs)						
Total price in words						

Total Bid value (against which a Bid shall be evaluated) in figure.

Total Bid value (against which a Bid shall be evaluated) in words.

Stamp & Signature of Bidder _____



Contract Form (with the lowest evaluated bidder)

[To be signed & stamped by the Bidder and reproduced on the letter head and to be attached with Technical Bid]
THIS AGREEMENT made on the ____ day of _____ 20____ between [GSCWU BWP] of (hereinafter called "the Procuring Agency") on the one part and [name of Contractor Provider] of Contractor _____ (hereinafter called "the Contractor _____") on the other part:
WHEREAS the Procuring Agency invited Bids for certain Goods, viz., [brief description of Goods] and has accepted a Bid by the Contractor Provider for the supply of those Goods in the sum of [contract price in words and figures] (hereinafter called "the Contract Price").

TERMS AND CONDITIONS

1. In case of failure to supply the good/material etc. to the satisfaction of the Technical Committee/Competent Authority, the securities deposited shall be forfeited.
2. The complete material should be supplied upto _____ () during office hours. The supplier is liable to produce its product as a whole consignment within above mentioned time period (Partial/by parts supply will not accepted). In case you fail to supply the requisite items/material within delivery date, a penalty at 1% of the total value of the supply order per day will be imposed. A maximum penalty of 10% of the total value can be imposed.
3. The item shall be supplied strictly in accordance with specific make, model, and design and specification satisfaction of Technical Committee and quoted in bid.
4. It must be noted that no deviation will be accepted. Supply should be made as per the quoted specification and approved samples by the Concern technical Committee.
5. The requisite items will be accepted after inspection. In case the items are not found according to the supply order, these will be rejected and shall have to be removed or replaced by the firm immediately at his own expense. In case of failure to remove or replace the material, penal action will be taken by forfeiting your security deposited and you will be black listed.
6. In case of malfunctioning of any material supplied under this contract, the supplier will have to provide compatible replacement within 48 hours from the date of complaint reported to supplier either in writing or any other electronic media.
7. The supplier is liable to pay all taxes/government dues.
8. Whereas the agreement is necessary, the firm will execute it subject to the terms & conditions of the University at stamp paper for Rs.0.25% of the total value of supply order. If your firm disagrees with any point, please inform within 5 days after the receipt of this work order otherwise it will be supposed that supply order is accepted by the firm with said terms and conditions.
9. The payment of the bill will be made after the verification and inspection of the material through the crossed cheque after deducting 5% security or security deposited in shape of CDR for Rs.-----/- from the total value of bill for 01(one) Year which will be released after the verification of end user/Store Incharge/ concerned committee.
10. The Bill/Invoice should be submitted with Sales Tax invoice along with copy of valid NIC, delivery challan, current financial year professional tax certificate and copy of supply order. Computerized Sales Tax invoice is not accepted.
11. Any matter other than provided in the agreement will be dealt with as per PPRA rules 2014.



12. Used or imitative material shall not be accepted by GSCWU Bahawalpur.
13. The payment shall be subject to the satisfactorily inspection report by the concerned committee.
14. In case of any dispute, the decision of worthy Vice Chancellor shall be final.
15. The contractor shall not subcontract or assign its obligations under the contract, in whole or in part. The successful bidder(s) will provide warranty as mention in specification including parts for all items.
16. GSCWU reserves the right to decrease/increase/withdraw the quantity/item without consultation as and when required as per requirement and available budget.
17. The bidder shall not be insolvent, in receivership, bankrupt or being wound up, not have had their business activities suspended and not be the subject of legal proceeding for any or forgoing.
18. The contractor is advised to observe the safety precautions, any mishap/damage to GSCWU Bwp property due to negligence of contractor or his representative or any of his workers would only be borne by contractor

_____ (Contractor name and stamp)



Terms and Conditions

1. After the completion of technical evaluation, the GSCWU Bahawalpur shall inform the date, time and location for opening of the financial proposals.
2. The rates validity of tender will be up to 180 Days from the date of opening of tender and contractor shall quote 180 days validity and quoted validity less than 180 days shall not be considered.
3. Prices of individual items must be quoted separately inclusive all taxes.
4. The firm should mention make/made/model of offering item clearly in its technical bid in accordance with the required specifications.
5. The contract is awarded to the lowest bidder on each item basis.
6. GSCWU will not pay any reimbursement against any visit of vendor to the office. All expenses will be borne by firm.
7. The bid found without bid security shall be rejected and returned to the bidder.
8. The items supplied must fulfill the required specifications as mentioned in the tender document. The quoted solution should be single brand and lowest evaluated bidder will be responsible for the supply, technical training and/or installation (in all respect).(as the case may be)
9. The contractor may visit the place/university before participation in tender.
10. GSCWU will not pay any reimbursement against any visit of vendor to the office. All expenses will be borne by vendor/contractor.
11. The firm shall provide supply order(s) of relevant work/nature from other government department(s) to show its expertise.
12. GSCWU reserves the right to decrease/increase/withdraw the quantity/item without consultation as and when required as per requirement and available budget.
13. The successful bidder shall execute a written agreement just after the award of the work.
14. GSCWU may ask the lowest bidder for any clarification/providing of documents for satisfactory evaluation of offer.
15. On finding substandard quality or lower specification or missing element as and when noticed during process, the security deposit shall be forfeited in favor of the GSCWU. The purchaser also reserves the right to purchase the material from elsewhere without any notice at the risk and cost of the defaulting contractor.
16. The payment shall be subject to satisfaction of all items duly certified by the inspection committee or user or initiator. Findings of the inspection committee will be binding on the supplier.
17. The payment of the bill will be made after the verification and inspection of the material through the crossed cheque after deducting 05% Security (performance



security) from the total value of the bill till the completion of warranty period which will be released after the verification of end user/ Technical Committee.

18. Conditional bids may be liable for rejection. Offers with incomplete documentation will be rejected.
19. The bidders will attach their respective copies of NTN, sales tax registration certificate, copy of valid CNIC and copy of CDR in technical bid. Copy of paid professional tax also be provided. Taxes will be applicable as per Govt. Rules and Regulations.
20. Where the use of, or a reference to, a brand name or a catalog number is mentioned; such use or reference shall be qualified with the word “OR EQUIVALENT”.
21. The bidder should not be insolvent, in receivership, bankrupt or being wound up, not have had their business activities suspended and not be the subject of legal proceeding for any or forgoing.
22. The supplier is liable to produce its product as a whole consignment within time period mentioned in supply order failing which a penalty shall be imposed unless extension is granted by Vice Chancellor, on the recommendation of purchase committee Or in case of Force Majeure;
 - For purposes of this clause, “Force Majeure” means an event beyond the control of the Supplier and not involving the Supplier’s fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Procuring Agency in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes. Both, the Procuring Agency and the Supplier, may agree to exclude certain widespread conditions e.g: epidemics, pandemics, quarantine restrictions etc from the purview of “Force Majeure”. If a Force Majeure situation arises, the Supplier shall promptly notify the Procuring Agency in writing of such condition and the cause thereof. Unless otherwise directed by the Procuring Agency in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
23. The contractor shall not subcontract or assign its obligations under the contract, in whole or in part. The successful bidder(s) will provide warranty as mention in



- specification including parts for all items.
- 24.** The financial proposal of the bids found technically non-responsive shall be returned unopened and shall be returned on the expiry of grievance period or the decision of the complaint, if any, filed by the non-responsive bidder, whichever is later
- 25.** The Bid security may be forfeited:
- If a Bidder withdraws its Bid during the period of Bid validity of 180 days
 - In the case of a successful Bidder, if the Bidder:
 - Fails to sign the contract as per the terms and conditions of the work order and/or If the blacklisting proceedings under Section-17A of PPRA Act, 2009 read with Rule-21 of PPR-14 are initiated and the bidder is declared blacklisted after due process of law.
- 26.** The contractor is advised to observe the safety precautions, any mishap/damage to GSCWU Bwp property due to negligence of contractor or his representative or any of his workers would only be borne by contractor.
- 27.** Procurement shall be governed by the Punjab Procurement Rules, 2014.
- 28.** In case of any dispute, the decision of the Vice Chancellor shall be final.
- 29.** Refurbished/Remanufactured or used item/material shall not be accepted by the GSCWU Bahawalpur.



Check List

[To be signed and stamped and presented on Bidder's letter head pad][To be attached in Technical Bid]

The provision of this checklist is essential prerequisite along with submission of tenders (with technical proposal).

Sr. #	Detail	Responsive	Non-responsive
1	Original receipt for purchase of tender Rs.1000 along with Bidding Documents.		
2	Active Registration with Income Tax Authorities (National Tax Number NTN)		
3	Copy of active Registration with Sales Tax Authorities (STRN)		
4	At least _____ of similar nature having similar cost or above have been performed / executed in public organization		
5	Technical Bid Form on letter head of the firm duly signed and stamped.		
6	Bid Form on letter head of the firm, duly signed and stamped.		
7	Original CDR/Bank Draft be attached in Financial Bid and copy CDR/Bank Draft be attached in Technical Bid		
8	Performance Guarantee Form on letter head of the firm, duly signed and stamped.		
9	General Information Form on letter head of the firm duly signed and stamped.		
10	Affidavit on non-judicial Stamp Paper of Rs. 100/- (i) The firm has not been black listed from any Department. (ii) The documents/photocopies provided with Bid are authentic. In case of any fake/bogus document look at any stage. They shall be black listed as per Rules / Laws. (iii) Affidavit for correctness of information. (iv) Contractor/firm is not blacklisted or subject to any pending litigation with any Government or Public Department.		
11	i. Work order / supply order / purchase order of previous relevant experience. Attached in technical Bid ii. Company profile. National tax number Certificate, General Sale Tax Number Certificate		

Stamp & Signature of Bidder _____