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The Government  
Sadiq College Women  
University Bahawalpur Pakistan

## SITUATIONS VACANT

The Government Sadiq College Women University Bahawalpur invites applications from Punjab Domicile Holders for the following administrative vacant posts on Contract basis.

Sr. #	Post	Seats	Qualification & Experience	Age	Contract/Regular
1	Registrar (BS-20)	01	(i) (a) Ph.D. or equivalent qualification from an institute or university recognized by Higher Education Commission; and (b) Eight years post qualification teaching or administrative or professional experience from a public or private institute or university recognized by Higher Education Commission or public sector organization; <b>OR</b> (ii) (a) MS or M.Phil. or equivalent qualification from an institute or university recognized by Higher Education Commission; and (b) Ten years post qualification teaching or administrative or professional experience from a public or private institute or university recognized by Higher Education Commission or public sector organization; <b>OR</b> (iii) (a) Master Degree or BS (second division) or equivalent qualification from an institute or university recognized by Higher Education Commission; and (b) Twelve years post qualification teaching or administrative or professional experience from a public or private institute or university recognized by Higher Education Commission or public sector organization.	40-50	Contract
2	Controller of Examinations (BS-20)	01	(i) (a) Ph.D. or equivalent qualification from an institute or university recognized by Higher Education Commission; and (b) Eight years post qualification teaching or administrative or professional experience from a public or private institute or university recognized by Higher Education Commission or public sector organization; <b>OR</b> (ii) (a) MS or M.Phil. or equivalent qualification from an institute or university recognized by Higher Education Commission; and (b) Ten years post qualification teaching or administrative or professional experience from a public or private institute or university recognized by Higher Education Commission or public sector organization; <b>OR</b> (iii) (a) Master Degree or BS (second division) or equivalent qualification from an institute or university recognized by Higher Education Commission; and (b) Twelve years post qualification teaching or administrative or professional experience from a public or private institute or university recognized by Higher Education Commission or public sector organization.	40-50	Contract
3	Chief Security Officer (BS-19)	01	(i) A retired Commissioned Officer not below the rank of Major or equivalent from the Forces; (ii) two years after retirement are not passed; and (iii) not retired from on medical grounds or disciplinary grounds	-	Contract

### 1. How to apply:

- The candidates have to submit 03 complete sets of applications bearing attested copies of degrees, certificates, 01 photograph for each set and a crossed bank draft/challan, worth Rs. 5,000/- for the post of Registrar / Controller of Examinations and Rs. 3,000/- for the post of Chief Security Officer /- in favor of the Treasurer via Registered Mail through Pakistan Post or any Courier Service to the Information Desk, Gate No.02, GSCWU Bahawalpur. Prescribed application forms can be downloaded from website [www.gscwu.edu.pk](http://www.gscwu.edu.pk).
- Candidates applying for more than one post shall submit separate applications and pay separate application processing fee.
- Candidates already in service of a Government / Semi-Government Department or an Autonomous body must submit a copy of NOC along with application form by the due date, otherwise their applications shall not be entertained, advance copy of application without NOC will not be entertained.
- Applications will be received only through registered mail / courier etc. by hand applications will not be accepted.
- Applicants are directed to clearly mention the name of the post applied for, and mode of appointment on the top right corner of the envelope.

### 2. The University reserves the rights:

- Not to fill / withdraw any advertised post / withhold the appointment against any post, without assigning any reason thereof or consider a person for appointment in a lower cadre against the post advertised.
- To shortlist the candidates on the basis of academic qualifications and experience. Only short-listed candidates will be called for interview.
- To increase or decrease the number of vacancies as per availability of funds.
- Nature of posts can be changed according to the need of the University.
- The University is not responsible if call letters are not received due to any lapse of Courier Agency / Post Office.

### 3. 15% Quota for Women, 5% Quota for Minorities and 3% Disabled Quota will be implemented where applicable.

### 4. No TA/DA will be admissible for test / interview.

### 5. Age relaxation, for appointment by initial recruitment, shall be admissible as per policy of the Government

### 6. The applications complete in all respects must reach office of the undersigned latest by May 17, 2024. Incomplete applications / received after the due date will not be entertained

Registrar

The Government Sadiq College Women University, Bahawalpur  
Phone No. 062- 9250075, 062 - 9250456  
Website: [www.gscwu.edu.pk](http://www.gscwu.edu.pk)